

**Pincher Creek Women's Emergency
Shelter Association**

**Annual Report
2023.2024**

**Pincher Creek Women's Emergency Shelter Association
Annual General Meeting 2023/2024**

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We honor and acknowledge the traditional lands of Treaty 7 upon which we live, work, and play.

We honor and respect our neighbors and friends from the nations of the Kainai, the Piikani, and the Siksika who are also known as the Blackfoot Confederacy, as well as, the Metis peoples of the Foothills Metis District and the Battle River Territory of Alberta.

We recognize that all Albertans are Treaty people and have a responsibility to understand our history and the Spirit and Intent of Treaty 7 so that we can honor the past, be aware of the present, and build a future on Peace, Friendship, and Understanding for a just and caring future.

PCWESA celebrates and values the resiliency, successes, and teachings that Alberta's indigenous people have shared with us, as well as the unique contributions of every Albertan.

Pincher Creek Women's Emergency Shelter Association

Our Vision

Our vision is for all people in Southwestern Alberta to be safe in their homes and safe in their communities.

Our Mission Statement

The Pincher Creek Women's Emergency Shelter Association will, in collaboration with other agencies, provide free safe shelter and support services for women and children who are fleeing from domestic violence.

Our Beliefs

We believe in providing a safe place for women and children who are fleeing violence.

We believe that education of society is a key aspect of breaking the cycle of violence.

We believe in the preservation of the family when possible.

We believe in upholding human dignity.

We believe that there is hope and that the cycle of violence can be broken.

We believe that refuge, support, and counseling should be available to all women and children who are fleeing from domestic violence.

Our Values

We value honesty in our relationships and integrity in our actions.

We value responsibility for our choices and actions.

We value tolerance and understanding of the choices and actions of others.

We value maintaining confidentiality.

We value respect for self, others and surroundings.

We value empowerment of ourselves and others.

We value cooperation and collaboration within the community in our efforts to eradicate family violence.

Pincher Creek Women's Emergency Shelter Association

2023/2024 Board of Directors

President – Nicole Buret

Past President – Elizabeth Dolman

Secretary – Bonita Bourlon

Director – Maritza Stinson

Director – Stephanie Collins

Ad Hoc Advisor – Joe Brown

Ad Hoc Advisor – Clara Yagos

Executive Director – Lori Van Ee

Executive Assistant – Lisa Dupuis

Pincher Creek Women's Emergency Shelter Association

Employee List

Executive Director – Lori Van Ee

Executive Assistant – Lisa Dupuis

Crisis Intervention Workers –

Full Time:

Dana Bruised Head
Glenda Pard
Nicole Weasel Bear

Part Time:

Dallas Bodnar
Renay Conrad
Colleen Hann
Robin North Peigan

Casual:

Pam Healy
Susan Krebs
Stacey Murray
Janet Potts
Crystalynn Riegert
Sheena Robertson

Outreach Workers:

Julie Bastien
Madalyn Weatherill

Community Outreach Worker:

Liana French

Social Media and Website Co-ordinator –

Lindsay Van Weverwyk

Elders:

Alene Bastien
Veronica Smith

**Pincher Creek Women's Emergency Shelter Association
Annual General Meeting 2024
June 12th, 2024 @ 6:00 p.m.
Ramada Inn
Agenda**

1. Welcome/ Prayer by Elder Alene Bastien
2. Land Acknowledgement – Elizabeth Dolman
3. President welcome and note of Quorum.
4. Motion to nominate the AGM Secretary
5. Review and approval of the agenda.
6. Review and acceptance of the Minutes of the 2023 PCWESA AGM
7. Reports
 - 7.1 Report of the President – Nicole Buret
 - 7.2 Report of the Executive Director- Lori Van Ee
 - 7.3 Report of the Executive Assistant – Lisa Dupuis
 - 7.4 Motion to receive the reports as presented.
 - 7.5 Report on Annual Audited Financial Statements – AVAIL
 - 7.5.a Motion to receive the Audited Financial Statements and Reports as presented.
 - 7.5.b Motion to appoint AVAIL as auditors for the 2024/2025 fiscal year.
8. Elections of PCWESA Board of Directors
 - 8.1 Confirmation of Board Directors in 2nd year term:
 - 8.1.a Secretary: Bonita Bourlon (2023-2024)
 - 8.1.b President: Nicole Buret (2023-2025)
 - 8.1.c Past President: Liz Dolman (2023-2025)
 - 8.1.d Director: Maritza Stinson (2023-2025)
 - 8.2 Elections:
 - 8.2.a Vice-President:
 - 8.2.b Treasurer:
 - 8.2.c Directors: Stephanie Collins
 - 8.2.d Secretary:
9. Comments – Wishes from the Assembly
10. Motion to adjourn

Guest Speaker Presentation: Dimples Stump

Pincher Creek Women's Emergency Shelter Association
Annual General Meeting 2023
June 14th, 2023 @ 6:30 p.m.
Ramada Inn
MINUTES

1. Welcome/ Prayer by Elder Alene Bastien
2. Land Acknowledgement – Sahra Nodge
3. President welcome and note of Quorum
Elizabeth Dolman welcomed all those attending and noted Quorum to include Bonita Bourlon, Nicole Buret, Sahra Nodge, with Maritza Stinson and Clara Yagos via zoom.
4. Motion to nominate the AGM Secretary.
MOTION to nominate Bonita Bourlon as AGM secretary. Made by Sahra Nodge
Carried.
5. Review and approval of the agenda
MOTION to approve the agenda as circulated. Made by Sahra Nodge. Seconded by Nicole Buret. Carried
6. Review and acceptance of the Minutes of the 2022 PCWESA AGM
MOTION to accept the minutes of the 2022 PCWESA AGM. Made by Bonita Bourlon.
Seconded by Sahra Nodge. Carried
7. Reports
 - 7.1 Report of the President – Elizabeth Dolman
 - 7.2 Report of the Executive Director- Lori Van Ee
 - 7.3 Report of the Executive Assistant – Lisa Dupuis
 - 7.4 Report of the Outreach Supervisor – Laressa McGlynn
 - 7.5 **MOTION** to receive the reports as presented. Made by Sahra nodge.
Seconded by Nicole Buret. Carried
 - 7.6 Report on Annual Audited Financial Statements – AVAIL
 - 7.6.a **MOTION** to approve Audited Financial Statements and
Report as presented by Brian Nelson. Made by Maritza Stinson.
Seconded by Clara Yagos. Carried
 - 7.6.b **MOTION** to appoint AVAIL as auditors for the 2023/2024 fiscal year
Made by Maritza Stinson. Seconded by Bonita Bourlon. Carried

8. Elections of PCWESA Board of Directors

8.1 Confirmation of Board Directors in 2nd year term:

8.1.a Director/Secretary: Bonita Bourlon (2023-2024)

8.1.b Director: Clara Yagos (2023-2024)

8.1.c Director: Joe Brown (2023-2024) Has decided to remove himself from a Director position however will remain as an Ad Hoc member to the board.

8.1.d Past President/Director: **MOTION** to have Elizabeth Dolman as a Past President and Director (2023-2024). Made by Nicole Buret. Seconded by Clara Yagos. Carried

8.2 Elections:

8.2.a President

Sahra Nodge nominated Nicole Buret as President. Nicole accepted. **MOTION** to welcome Nicole Buret into the position of President of PCWESA.

8.2.b Treasurer - Position remains open.

8.2.c Directors - Maritza Stinson - 2 year term. Willing to let her name stand.

Sahra Nodge - 2 year term. Willing to let her name stand.

MOTION to close the nominations for Board Directors and the Board of Directors to remain as changed and listed. Motion made by Clara Yagos. Seconded by Nicole Buret. Carried.

9. Comments – Wishes from the Assembly to Elizabeth Dolman for her passionate contribution and support over the years in her position as President of the PCWESA Board.

10. **MOTION** to adjourn at 7:36 pm. Made by Bonita Bourlon

Guest Speaker Presentation: Marvin Vandenhoek, Blue Rein Ranch
Engaging presentation about the Ranch as they offer Counselling and Animal Assisted Therapy. <http://bluereinranch.ca> (403)894-7302



**Pincher Creek Women's Emergency Shelter Association
2023/2024 Report of the Board President
Nicole Buret**

Officially registered as a not-for-profit Organization in 1992, the first women's shelter in Pincher Creek, and its vast catchment area, opened its doors in 1997.

I would like to remember and honor the courageous and visionary people who fought hard to establish a safe place for women and children fleeing violence.

Since that date many people have stood up to be board members and stewards of the association. Thank you to every one of you, for your dedication, and your generous time giving to a cause that, unfortunately, is still very much in the forefront of our basic human needs.

I also would like to take this opportunity to thank this past term's board members, Liz Dolman, past president, Bonita Bourlon, secretary, Maritza Stinson and Stephanie Collins, directors. Your dedication to support and govern our PCWESA association is awe-inspiring! Thank you so much.

If today the women's shelter is fully integrated within our communities, it still takes a certain kind of person to stand up and serve for the safety, support, and guidance of women, and children, in need.

On behalf of the board members, I would like to recognize the meaningful work and support that our tandem administrators, Lori Van Ee and Lisa Dupuis, bring to the shelter. Your dedication to the shelter, and your will to provide the much-needed services in a respectful and experienced manner makes all the difference for our staff and clients. Thank you for an awesome job.

On behalf of the board members, I would like to thank the staff, who tirelessly support and care for all women, and their children, that need the shelter to safely pursue their life. If we, now, may take for granted that there is a safe place, and social system, to call home for as long as it is needed, our clients owe it to you, the heart and hands on the ground, thank you, you rock!

This past year the board started with 5 members, went to 4 members, and thanks to Stephanie who joined us part way through, we are 5 board members again. It has been, and still is, a challenge to find board members. We cover a large area, and it is our need, and desire, to find up to 3 people to fill the empty seats on the board for this coming year.

We are lucky now to have 3 people on our ad hoc advisory committee, Clara Yagos, Joe Brown and Bonita Bourlon. We'll be calling on you for support in the coming years.

We have started to create a Strategic Plan, that will need to be completed within the next year, and revised/updated every year following. Yearly we also have a review of our bylaws and policies.

This spring we received an invitation to attend the Chinook Sexual Assault Centre one day workshop on secondary, or vicarious trauma. It consisted of a couple of inspiring presentations,



**Pincher Creek Women's Emergency Shelter Association
2023/2024 Report of the Board President
Nicole Buret**

and a presentation from Mary Fox and Shannon Fox. They spoke and taught about Truth and Reconciliation.

Thank you, Maritza, for these invitations.

At the end of May, I had the opportunity to join the ACWS (Alberta Council of Women's Shelters) Board members and staff, as well as a few other shelter presidents, or delegates, for an inspiring weekend workshop, and I certainly would like to work more closely with our provincial association. ACWS is a very well-run association, and a strong advocate for adequate, up to date, and increased financial support from the provincial government. From our provincial association we benefit in many ways, getting the latest information and upcoming changes, getting access to research documents, and support for administrative practices and board training and leadership.

In conclusion, on behalf of the board, I would like to sincerely thank all the community associations, groups and individuals who have supported, and donated to our Pincher Creek Women's Emergency Shelter Association,

Nicole Buret
Board of Directors President
PCWESA



Pincher Creek Women's Emergency Shelter Association
2023/2024 Report of the Executive Director
Lori Van Ee

Welcome to all PCWESA members, Board of Directors, staff, and community members.

During this fiscal year we served 85 women and 69 children in the residential program. As an organization challenges this year have been supporting women to provide effective programming who are struggling with addictions and mental health issues, women staying longer than the 21 days in shelter due to the issue of affordable housing not being available or working with them to gain immigration status which can take extended lengths of time. While women are waiting to attain status in Canada, they are unable to find housing or attain financial assistance. Staffing has been another challenge that we had to face. Our staff come to us at entry-level positions without having the proper training and education to work with the complexities of the clients that we serve. Most of our staffing issues also come at a cost to us as we are unable to retain our staff. Once they are trained, they tend to find higher paying employment with other government agencies or AHS.

Our Outreach Program has served 39 women and 55 children throughout the past year (April 1st, 2023, to March 31st, 2024). The purpose of the Outreach Program is to provide support for women and children who are survivors of domestic violence. The Outreach program provides education, transportation to medical appointments, referrals, emotional support, basic counselling, and advocacy for clients. The Outreach program meets clients where they are within their lives and assists in empowering positive change within their lives. The program runs for a duration of six months, however, has the potential to be extended depending on the needs of the client. The program recognizes the complex needs that individuals who are experiencing domestic violence are faced with and strives for self-empowerment.

I would like to thank all the staff that have managed through the past year to help make the shelter safe for everyone. You have all done such an amazing job with the clients, your colleagues, and your willingness to step up and take on extra shifts throughout the year when we needed you the most. You are all an amazing group of women, and I am grateful for all of you.

The most significant trainings throughout the past year have been Conflict Resolution, Assertive Communication, Mental Health Awareness and Supports, which are through the Achieve Centre for Leadership. Staff attended the Friendship Centre Knowledge Exchange, which included all Women's shelters, Sexual Assault Centres, and Friendship Centres across Alberta.

I would like to thank the PCWESA Board of Directors for their commitment and support to the organization and the community. I would also like to thank the Government of Alberta for our core funding and the extra supports and encouragement provided through these past few months, and to the Alberta Council of Women's Shelters for their support and advocating for women's shelters.

I would also like to acknowledge the community of Pincher Creek, as well as the surrounding communities for their generous donations and expressions of appreciation for our organization over the past year.

Sincerely,

Lori Van Ee
Executive Director
PCWESA



**Pincher Creek Women's Emergency Shelter Association
2023-2024 Executive Assistant Report
Lisa Dupuis**

Hello everyone. My name is Lisa Dupuis, and I have been with the Pincher Creek Women's Emergency Shelter since September of 2015.

Throughout the year we require funds to cover budgetary items that the Ministry, our main funder, does not fund. This year we were extremely fortunate to receive unsolicited individual and business cash donations of \$36,949.37. This amount included individual donations from repeat donors Virginia Grinevitch for \$1000.00, and \$500.00 from Esther Neufeld and Philip Burpee. We also received personal donations from new donors Sharon Sherman for \$1,000.00 and also Joanne Cuthbertson for \$1,000.00. We received business donations from Canada Helps.org of \$3,000.00, Pieridae Energy for \$2,000.00, Benevolent & Productive Order of Elks Canada for \$5,000.00, \$5,000.00 from Transalta, \$2,000.00 from Gas Alberta Inc., \$1,000.00 from Walmart Canada Corp., \$1,000.00 from the Pincher/Cowley Roaring Lions and \$2,000.00 from the Masonic Foundation of Alberta – to mention just a few. We were in receipt of cash donations from over 86 donors. We are fortunate to have such wonderful donors supporting us year in and out.

In November which is Family Violence Prevention month we had a booth set up in Cardston, Claresholm, Fort Macleod, Crowsnest Pass and Pincher Creek. This year the weather did co-operate, and we were unable to travel to the other towns in our service area. We displayed our Shine a Light lantern along with our booth to bring awareness to family violence. The organizations in Fort Macleod were incredibly generous and even challenged one another to donate to us. Thanks to everyone who made monetary donations to our lantern and to the shelter.

We would also like to thank the Community members and Businesses who contribute food, household items, personal care items and toys throughout the year. KJ Cameron Services who continue to collect and sort bottles from individuals that donate to our cause on an ongoing basis. Rocky Mountain Bobcat Services who clear our parking lot and Cal Olson and family that clear our sidewalks during the winter months. There are many more individuals and businesses that help us. We are truly fortunate to live and work in such a caring community.

Thank you all for your continued support, kindness, and generosity.

Submitted by,

Lisa Dupuis
Executive Assistant
Pincher Creek Women's Emergency Shelter Association

The Pincher Creek Women's Emergency Shelter Association
would like to express our Sincere Appreciation to the following People,
Businesses and Organizations for their support throughout this past year:

AccessHR Inc.
Aisokinaki Clinic
Alberta Gaming and Liquor Commission
(AGLC)
Alberta Council of Women's Shelters
Alberta Health Services
Alberta Mental Health Association
Alberta Treasury Branch
Alan & Trudi Roth
Angie Moen
Anita Dolman
Anna Burla
Anna Fradette-Kajner
Auralea Bolat
Associate Clinic
Avail, CPA
Barb Bose
Barb Crook
Barb Michalsky
Barbara Johnston
Becca Lewis
Bev Barr
Bev Jensen
Benevity Community Impact Fund
Blood Tribe Counselling Services
Blood Tribe Police
Brenda Boland
Brenda Cofell
Brenda Hamilton
Brigitte Bohmer
Calgary Diocesan CWL Council
Cal Olson and Family
Camelia Labadie
Canada Helps.org
Canada Mortgage and Housing
Candace Lewis
Carmen Sippola
Carole Tschetter
Castleview Chapter 21
Castle Mountain Resort
Cathy Klein
Chantal Laliberte
Cheryl K

Cheyenne Vanee
Chief Mountain Gas Co-op
Chinook Lanes
Children & Family Services in Blairmore
Chris Lawson, Family Court Counselor
Christal Bridges
Church Anglican Fort Macleod
Church of Jesus Christ of Latter-Day
Saints
Clara Yagos
Community Foundation of Lethbridge &
Southwestern Alberta
Connie Simmons
Country Vets
Dakota Rae
Dale and Jeanette Butler
Dale Mills
David and Danielle Tetachuk
Dawn Davidson
Debbie Sulava
Denice Rainford and Family
Derek Mews
Diane Turner
Dixie Davis
Donna Aarsby
Doris Hochstein
Dr. Lana Potts
Edna and Arnold Nelson
Edna Layton
Eileen Russell
Esther Neufeld and Philip Burpee
Father Lacombe Council #2674
FCSS
Fort Macleod Healthcare Auxiliary
Association
Fort Macleod Library
Fort Macleod Lions Club
Fort Macleod Purple Lodge #28
Fox Theatre
Frankie Love
Freebairn and Farley
French Immersion Class, St, Michaels
School

Gail Loof
Gail Williamson
Gary and Delphine Crayford
Gas Alberta, Inc.
George Caillou
George Fisher
Gerry Smith
Grasp Software Corporation
Grassroots Realty Group
Great Canadian Quilt Club
Group Group Youth
Heather Smith
Holy Name CWL
Ilah Hucik
Irene Hollander
Jacquelyn Rygaard
Jane Bruder
Janene Moch
Jason and Christine Wagenaar
Jason Unruh
Jean Stewart Jenkins
Joanne Berezen
Joanne Cuthbertson
Joanne Rainford
Jocelyn Metzler
Joyce's Taxi
Judy Bonertz
Julie Bastien
KJ Cameron Services
KM Property Maintenance
Kainai Women's Wellness Lodge
Karen Perry
Kathleen Warkentin
Kathy Verhagen
Keliesha Roth
Kelsey Galbraith
Kerry Thornton
Kevin Webster and Family
Kim Lewis
Kory Zwack
Knights of Columbus
Larissa Welsh
Larson Custom Feeders
Laurie Taylor
Liane and Roland Maas
Linda Ripley
Legion Hamper Program
Livingstone Leadership Class

Lois Johnston
Lori Preslak
Lorie Filatoff
Lorraine Carol
Louis Grenier
Lynn Rudashy
MD of Pincher Creek
Maggie Little Mustache
Maren Cahoon
Margaret Bignold
Marie van Herk
Maria Zilinski
Maria Vanhurg
Martens Family
Mary Ruth McDougall
Masonic Foundation of Alberta
c/oFreemasons Hall
Matthew Halton High School
Matthew Haldon High School Jr. Fashion
Class
McDonald's
Mel G Lyster
Melissa Fredette
Ministry of Child and Family Services
Miranda Teneycke
Morris Pittman
Muriel McPherson
Mrs. Bonertz
NAPI Friendship Centre
Nerds on Site
Nicole Buret
Noreen Olson
Noreen Price
Osa Remedy's RX Pharmacy
Patsy Martii
PayPal Giving Fund of Canada
Pharmasave
Pieridae Energy
Piikani Chief and Council
Piikani Child and Family Services
Piikani Elders Council
Piikani Employment Services
Piikani Health Centre
Pincher Creek Co-operative Association
Pincher/Cowley Roaring Lions
Pincher Creek and District Community
Food Centre
Pincher Creek Eye Clinic

Pincher Creek Meats
Pincher Creek Swimming Pool
Pincher Creek Taxi
Pincher Creek United Church Women
Protective Order of Elks – Fort Macleod
RCMP Detachments in Pincher Creek,
Brocket, CNP, Fort Macleod,
Claresholm, and Cardston
R. Clair Hockley & Chris Ann Anderson
Ramsay Cavanagh
Ray Pelletier
Remax Realty
Rexall
Rocky Mountain Bobcat
Rockyview Mennonite Sewing Circle
Rotary Club of Fort Macleod
Royal Bank of Canada
Royal Canadian Legion
Ruth Howe
Samantha MacArthur
Sarah Lowry
SASH
Shantalle Gray
Sharon Sherman
Sheila Provost
Sheri Brake
Shirley Smyth
Shootin' the Breeze
Spring Point Community Society
St. John's ACW
St. Luke CWL
St. Michael's School
Staff at Transalta
Stephanie Smith
Superform Products Ltd.
Susan Carnegie
Susan Knight
Susan Vogelaar
Tamarack Outdoor Outlet
Tania Lammers
Terry and Lori Lewis
Terrie Potts
Thanksgiving Ranch
The Bread Guy
The HR Advantage
The Pajama Project
Tiffany Watson
Tim Luke

Tori Bailer
Town of Pincher Creek
Training, Inc.
Transalta
Unifor, Local 4050
United Church Women
Victim Services
Virginia Grinevitch
Walmart Canada
Wendy and TJ Larson
What Goes Around Comes Around
Women's Shelter's Canada

**If we missed mentioning anyone we
apologize and thank you for your
contribution**

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION

FINANCIAL STATEMENTS

For the year ended March 31, 2024

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION
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March 31, 2024

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INDEPENDENT AUDITOR'S REPORT

To: The Board of Directors of
Pincher Creek Women's Emergency Shelter Association

Opinion

We have audited the financial statements of Pincher Creek Women's Emergency Shelter Association, which comprise the statement of financial position as at March 31, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Pincher Creek Women's Emergency Shelter Association as at March 31, 2024 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

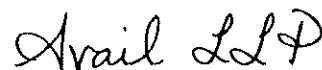
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

INDEPENDENT AUDITOR'S REPORT, continued

Auditor's Responsibilities for the Audit of the Financial Statements, continued

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Fort Macleod, Alberta

June 11, 2024

Chartered Professional Accountants

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION
STATEMENT OF FINANCIAL POSITION
As at March 31, 2024

	2024	2023
ASSETS		
Current		
Cash	\$ 416,509	\$ 293,624
Restricted cash (note 3)	74,688	46,356
GST receivable	1,802	2,612
Prepaid expenses	1,999	4,727
	494,998	347,319
Investment	1,721	204
Capital assets (note 4)	662,736	686,914
	\$ 1,159,455	\$ 1,034,437
LIABILITIES AND NET ASSETS		
Current		
Accounts payable and accrued liabilities	\$ 117,231	\$ 123,618
Salaries payable	17,276	10,617
Deferred revenue (note 5)	1,266	23,368
Surplus retention reserve (note 6)	99,739	63,533
	235,512	221,136
Unamortized capital contributions (note 7)	368,433	382,978
	603,945	604,114
Net Assets		
Unrestricted	233,208	126,388
Invested in capital assets	294,302	303,935
Capital reserve	28,000	-
	555,510	430,323
	\$ 1,159,455	\$ 1,034,437

Approved on behalf of the board:

Director _____

Director _____

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION
STATEMENT OF OPERATIONS
For the year ended March 31, 2024

	2024 Budget (Unaudited)	2024 Actual	2023 Actual
Revenue			
Child and Family Services	\$ 997,391	\$ 997,391	\$ 997,391
Donations- business/groups	-	27,142	9,151
WSC Grant	80,012	13,563	69,406
Food security program	9,175	9,175	-
Donations- individual	5,000	7,308	4,162
Casino	2,200	11,039	16,592
Miscellaneous	-	1,764	145
Memberships	100	190	20
Fundraising	-	-	1,093
Grants	-	-	140
Surplus adjustment	-	(31,551)	29,835
Amortization of capital contributions	-	14,545	15,176
	1,093,878	1,050,566	1,143,111
Expenses			
Client development	688,524	512,451	613,522
Administration wages	144,927	193,266	185,619
Administration	62,340	61,484	40,239
Facility	45,000	47,734	46,057
Direct client costs	31,800	36,221	44,865
Office	24,800	17,713	18,820
Food security program	-	9,175	-
Vehicle	7,300	5,754	6,348
Amortization	-	41,581	36,780
	1,004,691	925,379	992,250
Excess of revenue over expenses	\$ 89,187	\$ 125,187	\$ 150,861

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION
STATEMENT OF CHANGES IN NET ASSETS
For the year ended March 31, 2024

	Unrestricted	Invested in capital assets	Capital reserve	Total 2024	Total 2023
Balance, beginning of year	\$ 126,388	\$ 303,935	\$ -	\$ 430,323	\$ 279,462
Excess of revenue over expenses	125,187	-	-	125,187	150,861
Loss on disposal of capital assets	792	(792)	-	-	-
Amortization of capital assets	41,581	(41,581)	-	-	-
Purchase of capital assets	(18,195)	18,195	-	-	-
Amortization of capital contributions	(14,545)	14,545	-	-	-
Transfer to capital reserve	(28,000)	-	28,000	-	-
Balance, end of year	\$ 233,208	\$ 294,302	\$ 28,000	\$ 555,510	\$ 430,323

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION
STATEMENT OF CASH FLOWS
For the year ended March 31, 2024

	2024	2023
Cash flows from operating activities		
Excess of revenue over expenses	\$ 125,187	\$ 150,861
Adjustments for items which do not affect cash		
Amortization of capital assets	41,581	36,780
Amortization of capital contributions	(14,545)	(15,177)
Loss (gain) on disposal of capital asset	792	(10,039)
	153,015	162,425
Change in non-cash working capital items		
GST receivable	810	(1,184)
Prepaid expenses	2,728	(3,060)
Accounts payable and accrued liabilities	(6,387)	(88,447)
Salaries payable	6,659	520
Deferred revenue	(22,102)	(5,396)
Surplus retention reserve	36,206	(19,531)
Investment	(1,517)	-
	169,412	45,327
Cash flows from investing activities		
Proceeds on disposal of capital assets	-	15,039
Purchase of capital assets	(18,195)	(62,822)
	(18,195)	(47,783)
Net increase (decrease) in cash	151,217	(2,456)
Cash, beginning of year	339,980	342,436
Cash, end of year	\$ 491,197	\$ 339,980
Cash consists of:		
Cash	\$ 416,509	\$ 293,624
Restricted cash	74,688	46,356
	\$ 491,197	\$ 339,980

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
For the year ended March 31, 2024

1. **Nature of operations**

Pincher Creek Women's Emergency Shelter Association provides safe shelter and support services for women and children in Southwestern Alberta who are fleeing abusive situations. The Association is incorporated under the Societies Act of the Province of Alberta and is exempt from income taxes under the Income Tax Act, section 149(1)(f) as a charitable organization.

2. **Significant accounting policies**

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

(a) **Revenue recognition**

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(b) **Cash and cash equivalents**

The Association includes cash on hand and cash held by financial institutions in operating, surplus and casino accounts in the determination of cash and cash equivalents.

(c) **Capital assets**

Purchased capital assets are recorded at cost. Contributed assets are recorded at their fair value at the date of contribution. The Association provides for amortization using the declining balance method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates are as follows:

Buildings	4%
Automotive	30%
Furniture and fixtures	20%
Computer equipment	30%

One-half the normal rate of amortization is recorded in the year of acquisition.

(d) **Net assets invested in capital assets**

Net assets invested in capital assets represents the unamortized portion of capital assets purchased with unrestricted resources, less related debt.

The Association has chosen to continue to treat net assets invested in capital assets as a separate component of net assets.

(e) **Financial instruments**

The Association initially measures its financial assets and liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at amortized cost.

(f) **Contributed services**

Directors, committee members and owners volunteer their time to assist in the Association's activities. While these services benefit the Association considerably, a reasonable estimate of their amount and fair value cannot be made and, accordingly, these contributed services are not recognized in the financial statements.

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
For the year ended March 31, 2024

2. **Significant accounting policies, continued**

(g) Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. Significant areas subject to measurement uncertainty include deferred revenue, amortization of capital assets and amortization of capital contributions. Actual results could differ from those estimates.

3. **Restricted cash**

Restricted cash relates to funds received from the operation of a casino and prior year surplus requiring government approval. Withdrawal of these funds can only be made for purposes explicitly authorized.

	2024	2023
Surplus retention reserve	\$ 73,319	\$ 36,615
Casino	1,369	9,741
	\$ 74,688	\$ 46,356

4. **Capital assets**

	2024		2023	
	Cost	Accumulated amortization	Net	Net
Land	\$ 44,500	\$ -	\$ 44,500	\$ 44,500
Buildings	967,057	423,300	543,757	564,047
Automotive	52,106	34,729	17,377	24,825
Furniture and fixtures	151,304	105,781	45,523	39,999
Computer equipment	44,379	32,800	11,579	13,543
	\$ 1,259,346	\$ 596,610	\$ 662,736	\$ 686,914

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
For the year ended March 31, 2024

5. **Deferred revenue**

Deferred revenue is the amount of externally restricted funding received but not spent as of March 31, 2024.

	Balance, beginning of year	Amounts received	Amounts spent	Balance, end of year
WSC Response and Recovery				
Funding	\$ 13,563	\$ -	\$ (13,563)	\$ -
Casino	9,805	2,500	(11,039)	1,266
	<u>\$ 23,368</u>	<u>\$ 2,500</u>	<u>\$ (24,602)</u>	<u>\$ 1,266</u>

6. **Surplus retention reserve**

The surplus retention reserve relates to the restriction of surplus funds from the prior year based on an agreement with Child and Family Services. These funds may only be used by the Association subject to approval from the Ministry.

	2024	2023
Opening balance	\$ 63,533	\$ 83,064
Current year surplus	135,216	82,716
Amount recognized as revenue	(2,905)	(36,226)
Adjustments to surplus approved by the ministry	(21,397)	16,695
Amounts repayable to ministry	(74,708)	(82,716)
	<u>\$ 99,739</u>	<u>\$ 63,533</u>

7. **Unamortized capital contributions**

Unamortized capital contributions represent the externally funded portion of capital assets that will be recognized as revenue over the same period as the amortization of the related capital assets. The change in unamortized capital contribution balance for the year is as follows:

	2024	2023
Balance, beginning of year	\$ 382,978	\$ 398,155
Amortization of capital contributions	(14,545)	(15,177)
	<u>\$ 368,433</u>	<u>\$ 382,978</u>

PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS
For the year ended March 31, 2024

8. Contingency

Full time employees of the Association are allowed to accrue sick leave. As at March 31, 2024 the amount of accumulated sick leave was \$1,532 (2023 - \$1,888). The amount is not recorded in the financial statements as there is no certainty the full amount will be used. The amount of accumulated sick leave is not paid out to employees of the Association when they leave their position.

9. Economic dependence

The Association receives a significant amount of funding from Child and Family Services. Accordingly, the ability of the Association to meet its future obligations is dependent upon the continued financial support from the Province.