

**Pincher Creek Women's Emergency  
Shelter Association**

**Annual Report  
2021.2022**



**Pincher Creek Women's Emergency Shelter Association  
Annual General Meeting 2021/2022**

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## **Pincher Creek Women's Emergency Shelter Association**

### **Our Vision**

Our vision is for all people in Southwestern Alberta to be safe in their homes and safe in their communities.

### **Our Mission Statement**

The Pincher Creek Women's Emergency Shelter Association will, in collaboration with other agencies, provide free safe shelter and support services for women and children who are fleeing from domestic violence.

### **Our Beliefs**

**We believe** in providing a safe place for women and children who are fleeing violence.

**We believe** that education of society is a key aspect of breaking the cycle of violence.

**We believe** in the preservation of the family when possible.

**We believe** in upholding human dignity.

**We believe** that there is hope and that the cycle of violence can be broken.

**We believe** that refuge, support, and counseling should be available to all women and children who are fleeing from domestic violence.

### **Our Values**

**We value** honesty in our relationships and integrity in our actions.

**We value** responsibility for our choices and actions.

**We value** tolerance and understanding of the choices and actions of others.

**We value** maintaining confidentiality.

**We value** respect for self, others and surroundings.

**We value** empowerment of ourselves and others.

**We value** cooperation and collaboration within the community in our efforts to eradicate family violence.

## **Pincher Creek Women's Emergency Shelter Association**

### **2021/2022 Board of Directors**

**President** – Elizabeth Dolman

**Vice President** – Joe Brown

**Secretary** – Bonita Bourlon

**Director** – Clara Yagos

**Director** – Maritza Stinson

**Director** – Sahra Nodge

**Executive Director** – Lori Van Ee

**Executive Assistant** – Lisa Dupuis



# **Pincher Creek Women's Emergency Shelter Association**

## **Employee List**

**Executive Director** – Lori Van Ee

**Executive Assistant** – Lisa Dupuis

**Child Support Worker** – Keisha Patten

**Crisis Intervention Workers** –

**Full Time:**

Sharla Dyck  
Stacey Murray  
Shelly Small Legs  
Nicole Weasel Bear

**Casual:**

Tapanga Cargill  
Tamara Good Rider  
Earlene Healy  
Pam Healy  
Janet Potts  
Sheena Robertson  
Carolyn Soop  
Becky Stoddard  
Madalyn Weatherill

**Outreach Supervisor** – Laressa McGlynn

**Outreach Workers** – Trish White, Sabryna Martin, Julie Bastien

**Elders:**

Alene Bastien  
Veronica Smith

**Pincher Creek Women's Emergency Shelter Association  
Annual General Meeting 2022**

**June 23rd, 2022 @ 6:00 p.m.**

**via Zoom**

**Agenda**

1. Welcome/ Prayer by Elder Alene Bastien/Veronica Smith
2. Review and acceptance of the Agenda
3. Review and acceptance of the Minutes of the 2021 PCWESA AGM
4. Reports
  - 4.1 Report of the President – Elizabeth Dolman
  - 4.2 Report of the Executive Director- Lori Van Ee
  - 4.3 Report of the Executive Assistant – Lisa Dupuis
  - 4.4 Report of the Outreach Supervisor – Laressa McGlynn
  - 4.5 Motion to approve the reports as presented
  - 4.6 Report on Annual Audited Financial Statements – AVAIL
    - 4.6.a Motion to approve Audited Financial Statements and Report
    - 4.6.b Motion to appoint AVAIL as auditors for the 2022/2023 fiscal year
5. Nominations of the PCWESA Board 2022
  - 5.1 Election of Directors  
(Elizabeth Dolman, President)  
(Joe Brown, Vice President) – 2 Year Term  
(Bonita Bourlon, Secretary) – 2 Year Term  
(Clara Yagos, Director) – 2 Year Term  
(Maritza Stinson, No Action Required)  
(Sahra Nodge, No Action Required)
6. Motion to adjourn

**Pincher Creek Women's Emergency Shelter Association  
Annual General Meeting 2021**

**June 23rd, 2021 @ 6:00 p.m.**

**via Zoom**

**Minutes**

1. Welcome/ Prayer by Elder  
Welcome to AGM by Liz Dolman. Prayer by Elder Alene Bastein
2. Review and acceptance of the Agenda  
MOTION by Clara Yagos to accept agenda. Seconded by Maritza Stinson
3. Review and acceptance of the Minutes of the 2020 PCWESA AGM  
MOTION by Bonita Bourlon to accept minutes of the 2020 PCWESA AGM
4. Reports
  - 4.1 Report of the President – Elizabeth Dolman
  - 4.2 Report of the Executive Director- Lori Van Ee
  - 4.3 Report of the Executive Assistant – Lisa Dupuis
  - 4.4 Report of the Program Supervisor – Jan Sauerwein
  - 4.5 Report of the Outreach Supervisor – Laressa McGlynn  
MOTION to approve the reports as presented. MOTION made by Bonita Bourlon.
  - 4.7 Report on Annual Audited Financial Statements – AVAIL
    - 4.7.a MOTION to approve Audited Financial Statements and Report presented by Brian Nelson and Kacy Tams  
MOTION made by Clara Yagos. Seconded by Bonita Bourlon
    - 4.7.b MOTION to appoint AVAIL as auditors for the 2021/2022 fiscal year  
MOTION made by Maritza Stinson Seconded by Bonita Bourlon
5. Nominations of the PCWESA Board 2021
  - 5.1 Election of Directors  
(Elizabeth Dolman, President)  
(Joe Brown, Vice President)  
(Bonita Bourlon, Secretary)  
(Clara Yagos, Director)  
(Maritza Stinson, 2-year term as Director)  
(Sahra Nodge, 2-year term as Director)  
MOTION by Clara Yagos to close the nominations for Board Directors and the Board of Directors to remain the same as listed. Carried.

5.2 Amendment to Bylaws – Composition of Board

MOTION to change the minimum amount of Board members to 4 with a maximum of 7. MOTION made by Clara Yagos. Seconded by Bonita Bourlon

6. Motion to adjourn. MOTION made by Maritza Stinson at 7:13pm





**Pincher Creek Women's Emergency Shelter Association**  
**Report of the President of the Board of Directors for 2021 – 2022**  
**Elizabeth Dolman**

On behalf of the Board of Directors, I would like to once again extend our sincere thanks to our Executive Director, Lori Van Ee and acknowledge the excellent work, expertise and focus that she and her team of dedicated staff bring to the shelter each and every day. The impact of Covid-19 during the past year continued to require increased measures to ensure the safety of clients and staff. We are very proud of how our staff have met this challenge with compassion, diligence and efficiency. The Board continues to be proud and fully supportive of the excellent and creative work and contributions made by the entire PCWESA organization to help women and children fleeing violence be safe in their homes and in our communities. The impact of the opioid crisis has provided additional challenges for both clients and the staff who care for them.

Although certain opportunities were not available due to Covid-19 restrictions on travel, our administration and staff continued to focus on the development of their skills and services to maintain a productive and healthy learning environment.

The work of the Board of Directors this year was stable. In the upcoming months, the Board with input from staff, will review our mission and mandate and generate a new 3-year Strategic Plan. Our last 3-year Strategic Plan ended in 2020 and was not revisited as we dealt with the many unknowns around the impact of Covid-19. Focus over the next year will include board development and updating our Board Policies and Procedures.

Over the past year, our board membership has been stable with 6 members to whom we are very thankful for their commitment and guidance. For 2022, Maritza Stinson and Sarah Nodge will be entering the second year of their 2-year terms. Board members Joe Brown, Bonita Bournon and Clara Yagos will be standing for re-election to new 2-year terms. I, Elizabeth Dolman have completed my 3<sup>rd</sup> 2-year term as Board President and this position is also up for election.

The Board of Directors would like to thank all the individuals and groups within the community who support and contribute to the important work of the Pincher Creek Women's Emergency Shelter Association.

Respectfully,

Elizabeth Dolman  
President, Board of Directors  
Pincher Creek Women's Emergency Shelter Association

**Pincher Creek Women's Emergency Shelter Association**  
**2022 Report of the Executive Director**  
**Lori Van Ee**

Welcome to all PCWESA members, Board of Directors, staff, and community members.

During this fiscal year we served 64 women and 44 children in the residential program. As an organization challenges this year have been continuing to maintain stability through the COVID-19 pandemic and supporting women to provide effective programming who are struggling with addictions and mental health issues. The management team has been discussing creating different programming to educate and address these issues with our clients. Another challenge that we are facing is having women stay longer than the 21 days in shelter due to the issue of affordable housing not being available.

The COVID-19 pandemic was still a constant worry that we have faced over the past two years. I have to say thank you to all the staff that have managed through the pandemic to help make the shelter safe for everyone. You have all done such an amazing job through this stressful pandemic.

There was not a lot of opportunity for in-person professional development opportunities over the past year. All professional development was completed virtually. The most significant trainings were Addictions and Mental Health – Working with Co-occurring disorders, trauma-informed care, Danger assessment training, medication administration, and Ethics of Helping; Boundaries and relationships. For the management team we were able to take some courses in leadership to improve our skills in conflict resolution, employee engagement, and coaching skills.

I would like to thank the PCWESA Board of Directors for their commitment and support to the organization and the community. I would also like to thank the Government of Alberta for our core funding and the extra supports and encouragement provided through these past few months, and to the Alberta Council of Women's Shelters for their support and advocating for women's shelters. I would also like to thank Women's Shelters Canada for grants received through the COVID-19 pandemic, as well as the Government of Alberta for the COVID-19 Isolation grant. These grants helped to fund extra costs that we had throughout the pandemic.

I would also like to acknowledge the community of Pincher Creek, as well as the surrounding communities for their generous donations and expressions of appreciation for our organization over the past year.

Sincerely,



Lori Van Ee  
Executive Director  
PCWESA



**Pincher Creek Women's Emergency Shelter Association**  
**2022 Executive Assistant Report**  
**Lisa Dupuis**

Hello everyone. My name is Lisa Dupuis, and I have been with the Pincher Creek Women's Emergency Shelter since September of 2015.

Here at the shelter our core funder is the Ministry of Community and Social Services.

Throughout the year we require funds to cover budgetary items that the Ministry does not fund. This year we were very fortunate to receive unsolicited individual and business cash donations of \$10,163.02. This amount includes individual donations from long time donors Boyd and Roberta Robinson of \$500.00, Celesa Horvath for \$500.00 and Virginia Grinevitch for \$1000.00. As well as business donations from Unifor, Local 4050 for \$500.00, Father Lacombe Council #2674 for \$500.00, Canada Helps.org for \$450.00, UFA Co-operative for \$1,000.00 and Castle Mountain Resort for \$1000.00 to mention a few. In November which is Family Violence Prevention month we had the Pincher Creek Co-op Food Store and Gas Bar, Alberta Treasury Branches, and Harvest Coffee House adopt our Shine A Light lantern to bring awareness to family violence. Look for it at other businesses as we try to bring awareness to family violence for the month of November this year. Thanks to everyone who made monetary donations to our lantern.

We would also like to thank the Community members and Businesses who contribute food, household items, personal care items and toys throughout the year. KJ Cameron Services who continue to collect and sort bottles from individuals that donate to our cause on an ongoing basis. Rocky Mountain Bobcat Services who clear our parking lot and Cal Olson and family that clear our sidewalks during the winter months. There are many more individuals and businesses that help us. We are very fortunate to live and work in such a caring community.

Thank you all for your continued support, kindness, and generosity.

Submitted by,



Lisa Dupuis  
Executive Assistant  
Pincher Creek Women's Emergency Shelter Association

**Pincher Creek Women's Emergency Shelter Association  
2022 Outreach Report  
Laressa McGlynn**

**Introduction:** My name is Laressa McGlynn, and I am the Outreach Team Supervisor. I would like to introduce the team; Sabryna Martin, Julie Bastien and Trish White. Our team has been incredibly resilient in the past year overcoming the many challenges that the Covid-19 Pandemic has created. We have been committed to the services and strive to keep all peoples within Southern Alberta safe within their communities and safe within their homes.

**Our Stats:** This fiscal year dated from April 1st, 2021, until March 31st, 2022, our program served 47 women and 58 children.

**Purpose:** The purpose of the Outreach Program is to provide support for women and children who are survivors of domestic violence. The Outreach program provides education, transportation to medical appointments, referrals, emotional support, basic counselling, and advocacy for clients. The Outreach program meets clients where they are at within their lives and assists in empowering positive change within their lives. The program runs for a duration of six months, however, has the potential to be extended depending on the needs of the client. The program recognizes the complex needs that individual who are experiencing domestic violence are faced with and strives for self-empowerment.

**Upcoming events:** Our Outreach program is in the process of creating a self-care group that will be offered within the community. The program looks forward to setting up community awareness booths, collaborating with other agencies and working in our best efforts to eliminate family violence. If you see us out in the community, please do not hesitate to come and talk to us!

Respectively Submitted by,

  
Laressa McGlynn



### **The Pincher Creek Women's Emergency Shelter Association**

would like to express our Sincere Appreciation to the following People,  
Businesses and Organizations for their support throughout this past year:

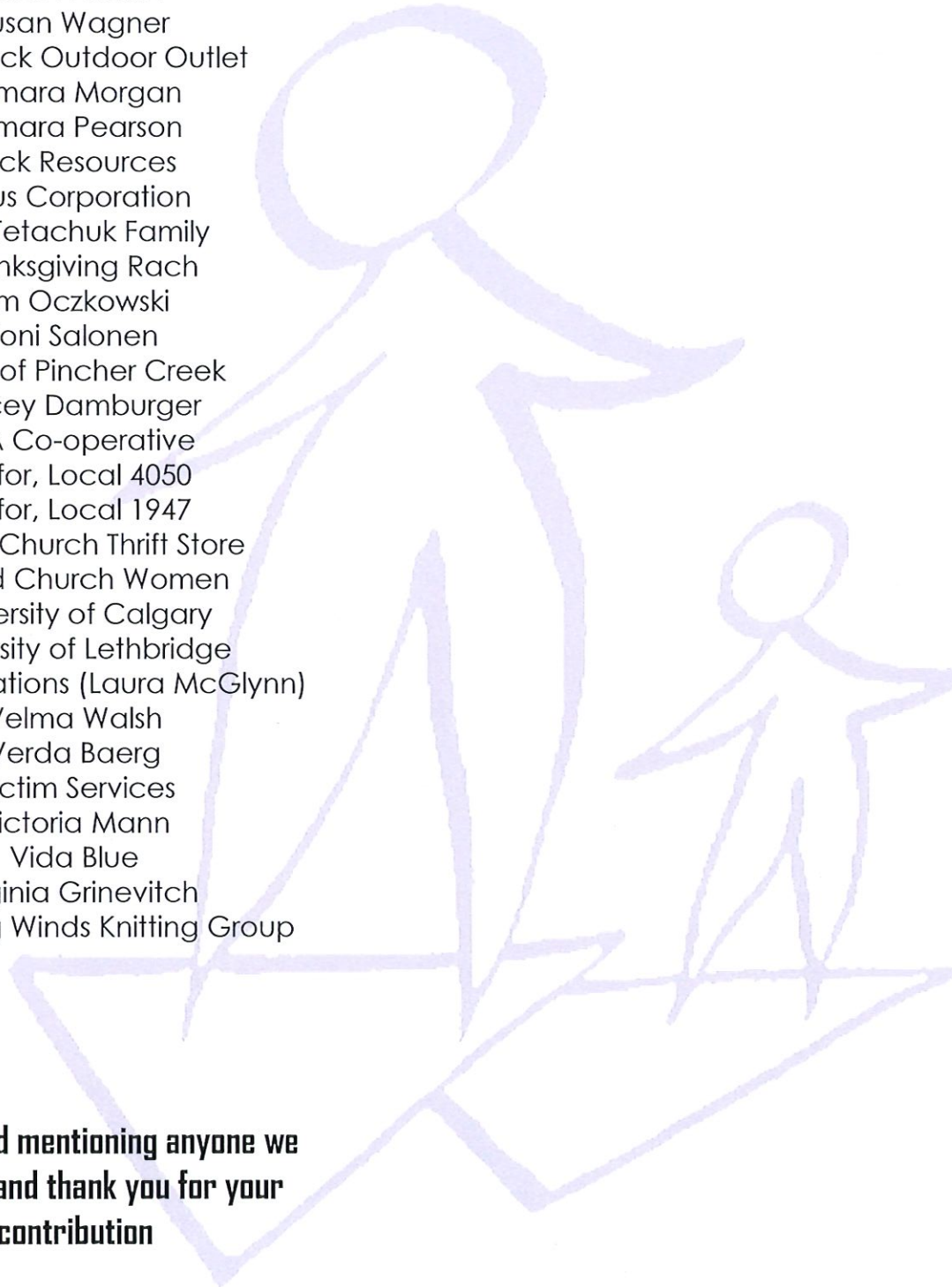


Aimee Trudel	Chris Lawson, Family Court Counselor
Ainsley Baker	Clara Yagos
Alberta Gaming and Liquor Commission (AGLC)	Clarissa Unruh
Alberta Health Services	Community Foundation of Lethbridge & Southwestern Alberta
Alberta Council of Women's Shelters	Cupe Local #2133
Alberta Mental Health Association	Diana Folsom
Alberta Treasury Branch	Diane LePard
Andrew Fairhurst	Dixie Davis
Anna Burla	Doris Hochstein
Annette Kunkel	Father Lacombe Council #2674
Aracelli Tejeda Rosas	FCSS
Avail, CPA	Fort Macleod Library
Barbara Johnston	Gail Oxtoby
Benevity Community Impact Fund	Gary and Delphine Crayford
Betty Whipple	Gerri Novlesaki
Beverly Denby	Gloria Davidson
Blood Tribe Counselling Services	Government of Alberta Human Services
Blood Tribe Police	Grade 6 Class @ St. Michael's School
Boyd Robinson	Grasp Software Corporation
Brandy Szakacs	Great Canadian Quilt Club
Brenda Boland	Hannah Soares
Brigitte Bohmer	Heather Ludwig
Brocket Church (Church on the Rock)	Herb Darragh
Calla Wright	Holy Spirit Catholic School Division
Cal Olson and Family	Irene Higa
Canada Helps.org	Jacquelyn Ward
Canadian Mortgage and Housing	Janice Rullan
Canadian Women's Foundation	Jeannie Willms
Caren Kozachenko	Joanne Secretan
Carol Gross	Julie Bastien
Carrie Cooley	KJ Cameron Services
Castlevue Chapter 21	KM Property Maintenance
Castle Mountain Resort	Kainai Women's Wellness Lodge
Celesa Horvath	Kammie Hanson
Children & Family Services in Blairmore	Karen Perry
	Karen Wammes

Karen Woolmis  
Kayla Vandyk  
Kelsey Galbrith  
Ken or Marcia Jewett  
Kerry Thornton  
Kim Kiemele  
Kim Layton  
Knights of Columbus  
Kristie Bustard  
Lane Theriault  
Larissa Welsh  
Leah Oyortey  
Legion Hamper Program  
Lenore Burgess  
Lethbridge Community College  
Linde Farley  
Lisa Dupuis  
Lisa Majeski  
Lisanne Nobles  
Lisa Salonen  
Livingstone Support Staff  
Liz Dolman  
Louann Killoran  
Lundbreck School  
Lutheran Church  
Lynne Rhodes  
Manon Thauvette  
Marcia Shelstad  
Margaret Stolk  
Mary Sept  
Mary Tschetter  
Mary Watson  
Matthew Halton Jr. High Girls  
Basketball  
Maxine Bradshaw  
Megan Metheral  
Megan Smith  
Melissa Theriault  
Michael Cousineau  
Mittens Addiction @ The Lebel  
Muriel McPherson  
NAPI Friendship Centre  
Nonavee Campbell  
Nora Manners

Osa Remedy'sRX Pharmacy  
Otskoipik'saki Daycare Center  
The Ouellette Family  
Pat Moskaluk  
Piikani Chief and Council  
Piikani Child and Family Services  
Piikani Elders Council  
Piikani Employment Services  
Piikani Health Centre  
PJ Project  
Pincher Creek Co-operative  
Association  
Pincher/Cowley Roaring Lions  
Pincher Creek and District  
Community Food Centre  
Pincher Creek Taxi  
Prince O Wales Hotel (Bonnie  
Johnston)  
RCMP Detachments in Pincher  
Creek, Brocket, CNP, Fort Macleod,  
and Cardston  
Rebecca Taylor  
Rexall  
Rhonda Murphy  
Rocky Mountain Bobcat  
Rocky View Sewing  
Rod Watt  
Royal Bank of Canada  
Ruth Howe  
7 Eleven  
Sally Rumsey  
Sandra Kimbier  
Sandy Hadford  
Sarah Lowry  
SASH  
SGB Fitbodies  
Sharla Dyck  
Sheryl Baker  
Shootin' the Breeze  
Spring Point Community Society  
St. John's ACW  
St. Michaels School  
Stacey McRae  
Stacy Dutton





Stacey Murray  
Jeff McLarty  
Stephanie McLarty  
Susan Bruder  
Susan French  
Susan Wagner  
Tamarack Outdoor Outlet  
Tamara Morgan  
Tamara Pearson  
Teck Resources  
Telus Corporation  
The Tetachuk Family  
Thanksgiving Rach  
Tim Oczkowski  
Toni Salonen  
Town of Pincher Creek  
Tracey Damburger  
UFA Co-operative  
Unifor, Local 4050  
Unifor, Local 1947  
United Church Thrift Store  
United Church Women  
University of Calgary  
University of Lethbridge  
Utopia Creations (Laura McGlynn)  
Velma Walsh  
Verda Baerg  
Victim Services  
Victoria Mann  
Vida Blue  
Virginia Grinevitch  
Whispering Winds Knitting Group

**If we missed mentioning anyone we  
apologize and thank you for your  
contribution**

**PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION**

**FINANCIAL STATEMENTS**

**For the year ended March 31, 2022**

*Draft - June 21, 2022*



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**PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION**  
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**March 31, 2022**

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*Draft - June 21, 2022*

## INDEPENDENT AUDITOR'S REPORT

To: The Board of Directors of  
Pincher Creek Women's Emergency Shelter Association

### *Opinion*

We have audited the financial statements of Pincher Creek Women's Emergency Shelter Association, which comprise the statement of financial position as at March 31, 2022, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Pincher Creek Women's Emergency Shelter Association as at March 31, 2022 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

## INDEPENDENT AUDITOR'S REPORT, continued

### *Auditor's Responsibilities for the Audit of the Financial Statements, continued*

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Pincher Creek, Alberta

June 23, 2022

Chartered Professional Accountants

**PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION**  
As at March 31, 2022

	2022	2021
<b>ASSETS</b>		
<b>Current</b>		
Cash	\$ 260,046	\$ 221,951
Restricted cash (note 3)	82,390	101,839
GST receivable	1,428	1,538
Prepaid expenses	1,667	3,829
	345,531	329,157
<b>Investment</b>	204	204
<b>Capital assets (note 4)</b>	665,873	677,247
	<u>\$ 1,011,608</u>	<u>\$ 1,006,608</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 212,066	\$ 126,648
Salaries payable	10,097	8,811
Deferred revenue (note 5)	28,764	107,724
Surplus retention reserve (note 6)	83,064	90,278
	333,991	333,461
<b>Unamortized capital contributions (note 7)</b>	398,155	414,006
	732,146	747,467
<b>Net Assets</b>		
Unrestricted	11,745	(4,099)
Invested in capital assets	267,717	263,240
	279,462	259,141
	<u>\$ 1,011,608</u>	<u>\$ 1,006,608</u>

Approved on behalf of the board:

Director \_\_\_\_\_

Director \_\_\_\_\_



**PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION**  
**STATEMENT OF OPERATIONS**  
For the year ended March 31, 2022

	2022 Budget (Unaudited)	2022 Actual	2021 Actual
<b>Revenue</b>			
Alberta Human Services	\$ 997,391	\$ 997,391	\$ 997,391
Canadian Women's Foundation grant	-	78,869	19,808
WSC Grant	49,742	46,785	-
Amortization of capital contributions	-	15,851	16,577
Donations- business/groups	3,500	6,593	8,454
Grants	5,000	5,000	-
Donations- individual	1,500	3,570	3,603
Casino	1,500	3,048	555
Miscellaneous	-	122	177
Memberships	100	40	70
Critical Worker Benefit grant	-	-	14,211
Canada - Alberta Job Training grant	-	-	11,971
Surplus adjustment	-	(128,733)	(27,688)
	<u>1,058,733</u>	<u>1,028,536</u>	<u>1,045,129</u>
<b>Expenses</b>			
Client development	715,586	641,416	693,636
Administration wages	144,927	165,705	162,217
Direct client costs	25,100	60,957	40,994
Administration	52,578	46,612	55,834
Facility	37,000	37,373	42,917
Office	16,500	18,682	17,907
Vehicle	7,300	5,432	6,213
Amortization	-	32,038	33,805
	<u>998,991</u>	<u>1,008,215</u>	<u>1,053,523</u>
<b>Excess (deficiency) of revenue over expenses</b>	<u>\$ 59,742</u>	<u>\$ 20,321</u>	<u>\$ (8,394)</u>

**PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION**  
**STATEMENT OF CHANGES IN NET ASSETS**  
For the year ended March 31, 2022

	Unrestricted	Invested in capital assets	Total 2022	Total 2021
Balance, beginning of year	\$ (4,099)	\$ 263,240	\$ 259,141	\$ 267,535
Excess (deficiency) of revenue over expenses	20,321	-	20,321	(8,394)
Loss on disposal of capital assets	1,273	(1,273)	-	-
Amortization of capital assets	32,038	(32,038)	-	-
Purchase of capital assets	(22,077)	22,077	-	-
Proceeds on disposal of capital assets	140	(140)	-	-
Amortization of capital contributions	(15,851)	15,851	-	-
Balance, end of year	\$ 11,745	\$ 267,717	\$ 279,462	\$ 259,141

Draft - June 21, 2022

**PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION**  
**STATEMENT OF CASH FLOWS**  
For the year ended March 31, 2022

	2022	2021
<b>Cash flows from operating activities</b>		
Excess (deficiency) of revenue over expenses	\$ 20,321	\$ (8,394)
Adjustments for items which do not affect cash		
Amortization of capital assets	32,038	33,805
Amortization of capital contributions	(15,851)	(16,577)
Loss on disposal of capital asset	1,273	-
	37,781	8,834
Change in non-cash working capital items		
GST receivable	110	(169)
Prepaid expenses	2,162	607
Accounts payable and accrued liabilities	85,418	(8,092)
Salaries payable	1,286	3,722
Deferred revenue	(78,960)	102,743
Surplus retention reserve	(7,214)	18,972
	40,583	126,617
<b>Cash flows from investing activities</b>		
Proceeds on disposal of capital assets	140	-
Purchase of capital assets	(22,077)	(6,052)
	(21,937)	(6,052)
<b>Cash flows from financing activities</b>		
Forgiveness of long-term debt	-	(21,667)
Capital contributions received	-	21,667
	-	-
<b>Net increase in cash and cash equivalents</b>	18,646	120,565
<b>Cash and cash equivalents, beginning of year</b>	323,790	203,225
<b>Cash and cash equivalents, end of year</b>	\$ 342,436	\$ 323,790
<b>Cash and cash equivalents consist of:</b>		
Cash	\$ 260,046	\$ 221,951
Restricted cash	82,390	101,839
	\$ 342,436	\$ 323,790

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# PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended March 31, 2022

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### 1. Nature of operations

Pincher Creek Women's Emergency Shelter Association provides safe shelter and support services for women and children in Southwestern Alberta who are fleeing abusive situations. The Association is incorporated under the Societies Act of the Province of Alberta and is exempt from income taxes under the Income Tax Act, section 149(1)(f) as a charitable organization.

### 2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

#### (a) Revenue recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### (b) Cash and cash equivalents

The Association includes cash on hand and cash held by financial institutions in operating, surplus and casino accounts in the determination of cash and cash equivalents.

#### (c) Capital assets

Purchased capital assets are recorded at cost. Contributed assets are recorded at their fair value at the date of contribution. The Association provides for amortization using the declining balance method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates are as follows:

Buildings	4%
Automotive	30%
Furniture and fixtures	20%
Computer equipment	30%

One-half the normal rate of amortization is recorded in the year of acquisition.

#### (d) Net assets invested in capital assets

Net assets invested in capital assets represents the unamortized portion of capital assets purchased with unrestricted resources, less related debt.

The Association has chosen to continue to treat net assets invested in capital assets as a separate component of net assets.

#### (e) Financial instruments

The Association initially measures its financial assets and liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at amortized cost.

#### (f) Contributed services

Directors, committee members and owners volunteer their time to assist in the Association's activities. While these services benefit the Association considerably, a reasonable estimate of their amount and fair value cannot be made and, accordingly, these contributed services are not recognized in the financial statements.



**PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended March 31, 2022

2. **Significant accounting policies, continued**

(g) **Measurement uncertainty**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period. Significant areas subject to measurement uncertainty include deferred revenue, amortization of capital assets and amortization of capital contributions. Actual results could differ from those estimates.

3. **Restricted cash**

Restricted cash relates to funds received from the operation of a casino and prior year surplus requiring government approval. Withdrawal of these funds can only be made for purposes explicitly authorized.

	2022	2021
Surplus retention reserve	\$ 56,680	\$ 72,995
Casino	25,710	28,844
	<u>\$ 82,390</u>	<u>\$ 101,839</u>

4. **Capital assets**

			2022	2021
	Cost	Accumulated amortization	Net	Net
Land	\$ 44,500	\$ -	\$ 44,500	\$ 44,500
Buildings	970,348	383,235	587,113	598,706
Automotive	53,143	50,119	3,024	4,384
Furniture and fixtures	109,445	93,565	15,880	11,915
Computer equipment	39,607	24,251	15,356	17,742
	\$ 1,217,043	\$ 551,170	\$ 665,873	\$ 677,247

**PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
For the year ended March 31, 2022

**5. Deferred revenue**

Deferred revenue is the amount of externally restricted funding received but not spent as of March 31, 2022.

	Balance, beginning of year	Amounts received	Amounts spent	Balance, end of year
WSC Response and Recovery Funding \$	-	\$ 49,742	\$ (46,785)	\$ 2,957
Casino	28,855	-	(3,048)	25,807
Canadian Women's Foundation grant	78,869	-	(78,869)	-
	<u>\$ 107,724</u>	<u>\$ 49,742</u>	<u>\$ (128,702)</u>	<u>\$ 28,764</u>

**6. Surplus retention reserve**

The surplus retention reserve relates to the restriction of surplus funds from the prior year based on an agreement with Alberta Human Services. These funds may only be used by the Association subject to approval from the Ministry.

	2022	2021
Opening balance	\$ 90,278	\$ 71,306
Current year surplus	153,565	62,680
Amounts recognized as revenue	(16,702)	(9,491)
Adjustments to surplus approved by the ministry	9,488	28,463
Amounts repayable to ministry	(153,565)	(62,680)
	<u>\$ 83,064</u>	<u>\$ 90,278</u>

**7. Unamortized capital contributions**

Unamortized capital contributions represent the externally funded portion of capital assets that will be recognized as revenue over the same period as the amortization of the related capital assets. The change in unamortized capital contribution balance for the year is as follows:

	2022	2021
Balance, beginning of year	\$ 414,006	\$ 408,916
Contributions received-building	-	21,667
Amortization of capital contributions	(15,851)	(16,577)
	<u>\$ 398,155</u>	<u>\$ 414,006</u>

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**PINCHER CREEK WOMEN'S EMERGENCY SHELTER ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended March 31, 2022**

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**8. Contingency**

Full time employees of the Association are allowed to accrue sick leave. As at March 31, 2022 the amount of accumulated sick leave was \$2,053 (2021 - \$3,233). The amount is not recorded in the financial statements as there is no certainty the full amount will be used. The amount of accumulated sick leave is not paid out to employees of the Association when they leave their position.

**9. Economic dependence**

The Association receives a significant amount of funding from Alberta Human Services. Accordingly, the ability of the Association to meet its future obligations is dependent upon the continued financial support from the Province.

**10. COVID-19**

Events have occurred as a result of the COVID-19 pandemic that have caused economic uncertainty. The duration and impact of the pandemic, as well as the effectiveness of government responses, remain unclear at this time.

Some of the key impacts include, but are not limited to, interruptions of production and supply chains, unavailability of personnel, reductions in revenue, disruptions or stoppages in non-essential travel, and the closure of facilities and businesses.

The Association's main revenues have remained consistent during the year. Emergency grant funding totaling \$49,742 was received from Women's Shelters Canada to cover costs related to preparing for and responding to COVID-19. The Association is following government guidelines and has developed policies to ensure the safety of employees is maintained. Management is not aware of any material impairments that will further impact the financial assets or liabilities of the Association due to the pandemic.